



Weybourne Road, Sheringham, NR26 8HF
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CONSTITUTION

1. Name

The name of the project will be: **SHERINGHAM SKATE CLUB**

2. Purpose

The purpose of the project is to:

- Provide, maintain and develop skateboarding facilities;
- Support young people in participating positively in society;
- Guide and encourage young people in making informed choices, achieving their potential and taking part in active citizenship.

3. Membership

Membership of the project shall be free of charge, and open to young people aged 7 years upwards

4. Committees

The project will be managed by a committee consisting of a minimum of 8 people elected annually by project members, 6 of which must be young people between the ages of 11 and 25 years. Representatives from each of the following shall be invited to attend and contribute to meetings:

- North Norfolk District Council
- Sheringham Town council
- Norfolk County Council
- Norfolk Police
- Norfolk Youth and Community Service.

The Committee will elect the following officers:

- Chairperson
- Vice chairperson
- Secretary
- Treasurer

And any other such officers as is deemed necessary.

The Committee shall have the power to co-opt people for specific events or purposes.

The Committee will meet at least 4 times a year and all meetings shall be minuted. Minutes of meetings will be made available to members of the project and those attending meetings. Committee meetings shall be deemed quorate when more than 1/3 of the total committee membership is in attendance.

The duties of the Committee are to:

- Oversee the day to day running of the project
- Ensure members are safeguarded in terms of their interests and safety
- Ensure proper financial accounts are maintained
- Promote the rights of young people within the project

Rob Sayles (Chairman)
Caz Sayles (Vice Chair)
Rachel Andrews (Secretary)
Paul Starling (Treasurer)

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caz@sheringhamskate.co.uk - 07940 350371
rach@sheringhamskate.co.uk - 01263 821327
paul@sheringhamskate.co.uk - 01263 822368

5. Conduct of meetings

All committee members shall be informed in writing at least 14 days in advance of Annual General Meetings.

Those eligible to vote, as members of the Project, shall be entitled to attend the Annual General Meetings.

Nominations for election must be received at least 3 days prior to the Annual General Meetings and all Committee members must be proposed and seconded.

6. Special Meetings

Where 2 or more members of the Committee request it, an Extraordinary General Meeting may be called at 14 days notice.

7. Finance

A financial update will be presented at each meeting and detailed accounts for the previous financial year will be presented at each annual general meeting.

All expenditure from the project's account/s will be authorised by a minimum of 2 committee members. All cheques will require at least two signatures from the agreed account signatories. Account signatories will be nominated by the committee and will include the project treasurer and chairperson.

8. Constitution

The above constitution may be amended by a resolution passed by at least 2/3 majority of the total committee membership. Notice of proposed amendments must be made in writing not less than 14 days prior to a general meeting.

9. Dissolution

In the event of the project/club being dissolved, any property remaining after all debts are paid, shall be passed to Norfolk Youth and Community Service for use by other young peoples skateboarding projects.